

Byte

<https://www.byte.eco/job/23350/>

Senior Financial Analyst

Description

Responsibilities: Perform monthly activities including reconciliations of R&D-related accounts and preparation for journal entries according to close calendars. Review the key contracts and purchase orders and ensure our payment schedules are in line with the contracts. Review vendor-reported information against contract. Engage in cross-functional communications with preclinical and development teams and maintain accurate accrual models. Perform detail analysis of patient activities and reflect the accurate data in the clinical accrual model. Maintain and update financial planning model related to R&D activities, especially activities associated with clinical trials. Analyze the site payments and perform reconciliation. Build and maintain trackers for any R&D milestone activities. Utilize NetSuite functionalities to achieve efficiency in required reporting. Assist with preparing information for SEC reporting. Document process updates and perform controls in compliance with SOX404. Assist with financial audits/reviews, internal audits, and tax preparations. Other projects as assigned.

Requirements:

- Bachelor's or higher degree in Accounting or Finance.
- Proficiency with Microsoft Excel.
- Strong understanding of accounting in Bioscience Industry.
- Being detail oriented and organized in working environments.
- Strong communication skills.

The starting base pay range for this position is \$87,266.00 – \$129,688.00. Compensation will be determined based on several factors including, but not limited to, skill set, years of experience, and the employee's geographic location. Employees in this role may be entitled to additional compensation, including bonus and equity. Benefits information is listed on our Jobs Page. The Company provides competitive benefits to employees including: 100% paid health benefits including Medical, Dental and Vision for you and your dependents. 401(k) program with company match and immediate vesting. Flexible time off. Generous parental leave and some fun fringe perks! Please mention the word **FANCINATING** and tag RNTQuMTYyLjlwOC4yMzc= when applying to show you read the job post completely (#RNTQuMTYyLjlwOC4yMzc=). This is a beta feature to avoid spam applicants. Companies can search these words to find applicants that read this and see they're human.

Contacts

Job listing via [RemoteOK.com](https://www.remoteok.com)

Hiring organization

Mind Medicine

Job Location

Durham, North Carolina, United States

Base Salary

\$ 55000 - \$ 92500

Date posted

May 22, 2024

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