

Byte

<https://www.byte.eco/job/23588/>

Regulatory Compliance Manager

Description

Weâre LumiQ â an audio-first professional education platform for CPAs. We help CPAs get their continuing professional development (CPD) hours through engaging podcasts with business leaders (the CFOs of Slack, Shopify, Yelp, Yahoo!, TD Bank, and Wealthsimple just to name a few). CPD/CPE is the yearly required learning that CPAs generally dread doing. Theyâre tired of dealing with boring webinars, irrelevant content and product experiences that are out-of-date. Thatâs why theyâve flocked to LumiQ and our mission to make professional learning enjoyable. With 600+ companies signed up, and 300% YoY growth, weâre at the precipice of launching a global movement thatâs going to massively change the professional education and podcasting industries. Weâve also recently expanded into the US market and weâre seeing wonderful early signs of traction. LumiQ is experiencing rapid growth as you might expect from a startup at our stage, but we tend not to subscribe to the mantra of âmove fast and break things.â Our goal is to build a profitable company where our employees can learn and grow, and where customers see real value and genuinely enjoy using the product. We are building a company meant to last, and if this resonates with you, we hope you will consider joining us on our journey to transform professional education! We are looking for a Regulatory Compliance Manager to ensure our CPD/CPE podcasts comply with all regulatory bodies across Canada and the US. This role will be responsible for making sure our library stays up to date and relevant with changing standards and trends in the accounting industry, along with owning applications and relationships with the state bodies. This is a unique opportunity to leverage your accounting industry or compliance expertise in a creative and impactful way.

WHAT YOU'LL BE RESPONSIBLE FOR

- Manage Federal and State Applications:** Ensure compliance with country and state CPD/CPE regulations, including submitting required applications and tracking all application statuses and upcoming deadlines in our project management system.
- Monitor Content Library:** Ensure all episodes are accurate, up-to-date, and relevant. Review and editing/archiving outdated content and add relevant replacements to our content roadmap. Donât worry, no previous editing experience required!
- Produce Compliance Related Episodes:** Create, review and update state regulatory ethics episodes to ensure they meet all compliance standards. Your level of involvement can range from scripting and producing the episodes to potentially hosting (if interested).
- Content Roadmap Creation:** Assist content leadership in creating the content roadmap to include updates, changes and trends in the accounting industry.
- Ensuring our Platform is Compliant:** Work with our Product and Engineering teams to ensure our offerings are compliant in all geographies we serve.
- Be the Compliance-Go-To:** Answer compliance related questions from our clients and customer facing teams.
- Maintain Internal Knowledge Documentation:** Ensure all of our internal documentation is kept up to date for our sales and client facing teams to reference.

WHO YOU ARE

Experience working in CPD/CPE or compliance related industries is ideal.

- Designated CPA:** You have a recognized accounting designation (CPA, CMA, CIA, or Enrolled Agent) with a deep understanding of accounting and audit standards.
- Highly Organized:** You excel in managing multiple tasks and projects, ensuring everything is tracked and completed efficiently.
- Proactive Problem Solver:** You anticipate issues before they arise and suggest effective solutions.
- Strong Collaborator:** You work effectively with various teams and stakeholders, ensuring seamless collaboration.
- Detail Oriented:** You have a keen eye for detail, ensuring all content is accurate, relevant, and engaging.
- Adaptable and Open-Minded:** You are open to experimenting with new

Hiring organization

LumiQ

Job Location

Toronto

Base Salary

\$ 50000 - \$ 105000

Date posted

May 31, 2024

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processes and continuously improving team workflows. If you think your experience is most of the way there we'd still love to meet you! This is a flexible hybrid role based out of Toronto, Canada. Employees will be expected to be able to commute to the office 1-2 times per week. Benefits and Perks: Nomad Policy: Work from anywhere in the world for up to 4 weeks per year. Hybrid Work Style: The best of both worlds. Enjoy remote work and a downtown Toronto office with snacks, events, and ping pong. Time Off to Recharge: Great vacation day offerings as well as uncapped sick and mental health days. Health Benefits: Medical, dental, and health spending account. Monthly Social Events: Connect with your colleagues during baseball games, taco bars, escape rooms, and more. Flexibility: We don't mind if you need to run to a mid-day appointment or pick up your kid early from school. Endless Learning: Our platform isn't just for accountants. Listen to podcasts on soft skills, career development, leadership, and more. LumiQ Clubs: Join an existing club or start your own. Please mention the word ****CONSCIENTIOUS**** and tag RMTUxLjgwLjE0My4yMDY= when applying to show you read the job post completely (#RMTUxLjgwLjE0My4yMDY=). This is a beta feature to avoid spam applicants. Companies can search these words to find applicants that read this and see they're human.

Contacts

Job listing via [RemoteOK.com](https://www.RemoteOK.com)