

# PPT Designer

## Description

JOB DESCRIPTION FOR POWERPOINT DESIGNER Role: PowerPoint Designer Job Level: Mid (3 - 5 years' experience) Department: Design Industry: Marketing Location: Remote Time Zone Required: BST Type of contract: FTE Start Date: Immediate Language: Proficiency in English is required as we are a global business A Little Bit About the Role: We are seeking a talented and creative PowerPoint Designer to join our team. As a PowerPoint Designer, you will be responsible for creating visually stunning and effective presentations that communicate complex information in a clear and compelling manner. You will work closely with various teams within the organization to transform ideas, data, and content into engaging and impactful presentations. What You Will Be Doing: Presentation Design: Collaborate with internal teams and stakeholders to understand project requirements and objectives. Design and format PowerPoint presentations that effectively convey key messages and data. Create visually appealing slides, graphics, and charts that enhance the presentation's impact. Ensure consistent branding and design standards across all presentations. Content Enhancement: Translate technical or complex information into infographics Incorporate multimedia elements such as images, videos, and animations when necessary. Template Development: Develop and maintain PowerPoint templates that align with the company's brand guidelines. Customize templates for various presentations, ensuring a consistent and professional look. Collaboration: Work closely with other designer and project managers to gather input and feedback. Quality Assurance: Conduct thorough quality checks to ensure accuracy and consistency. Review presentations for formatting issues and make necessary adjustments. Stay Updated: Stay up-to-date with the latest design trends and tools to continuously improve the quality of presentations. What You Will Need: Proficiency in Microsoft PowerPoint, including advanced knowledge of formatting, animation, and slide transitions. Strong graphic design skills, with experience in Adobe Creative Suite (Photoshop, Illustrator, InDesign, etc.) Excellent attention to detail and the ability to maintain consistent design standards. Strong communication and interpersonal skills for effective collaboration with cross-functional teams. Time management and organizational skills to meet project deadlines. Creative and innovative thinking to create visually compelling presentations Good To Have: Agency/communication/production industry experience. Basic understanding and genuine interest in artificial intelligence (AI) technologies, showcasing a curiosity for exploring its applications and potential impact. Basic knowledge in Adobe Workfront. A little bit about us: We are OLIVER+ (previously known as MORE), part of OLIVER and the Inside Ideas Group. We are a global collective of creatives, technologists and production experts who create and maintain world-class content in film, CGI, motion design, digital, print and tech. We connect opportunities for clients by providing high quality solutions and capabilities to ambitious businesses all over the world. You can find us here: <https://oliverplus.agency/> <https://vimeo.com/oliverplus> <https://www.linkedin.com/company/oliverplus/mycompany/> [https://www.instagram.com/\\_oliver\\_plus/](https://www.instagram.com/_oliver_plus/) Other essential points to note: As we are working remotely, it is essential that the ideal candidate have the following in place to ensure there are no delays on delivering work timeously: Back-up power supply, if necessary. Stable internet connectivity fibre connection preferable (options can be discussed) in order to connect to remote servers as well as conduct virtual meetings daily. Personal computer with relevant capabilities necessary for the role. This is a snapshot of the responsibilities & desired deliverables. Other areas for delivery and responsibilities may be added or addressed during the period of employment. This document

## Hiring organization

OLIVER+

## Job Location

Mumbai, Maharashtra, India

## Base Salary

\$ 95000 - \$ 125000

## Date posted

June 7, 2024

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should not constitute as the sole indicator for responsibilities and delivery, but it can be used as a generic guide to help with managing your performance. Inside Ideas Group and its affiliates are equal opportunity employers committed to creating an inclusive working environment where all our employees are encouraged to reach their full potential, and individual differences are valued and respected. All suitable applicants shall be considered for employment without regard to race, ethnicity, religion, gender identity, sexual orientation, age, neurodiversity, disability status, or any other characteristic protected by local laws. Please mention the word **\*\*UNDERSTANDABLE\*\*** and tag RMjA5LjlyMi4yMS42Mg== when applying to show you read the job post completely (#RMjA5LjlyMi4yMS42Mg==). This is a beta feature to avoid spam applicants. Companies can search these words to find applicants that read this and see they're human.

## **Contacts**

Job listing via [RemoteOK.com](https://www.RemoteOK.com)