

## Corporate Recruiter

### Description

We are looking for a consultative and creative bizops and support recruiter to grow and scale our teams. You can expect high-impact and wide-ranging responsibilities that include: owning full-cycle recruiting, driving hiring strategy and partnership with company leaders, leading first-in-kind searches, and delivering best-in-class candidate experience. You must be a builder who thrives in a learning environment, unafraid to try new things, embrace new ideas, and welcome suggestions for how we can iterate on our processes. What you will be doing: Provide exceptional client service and full life-cycle recruiting for roles. Develop project programs to improve our interview process, as it relates to the candidate experience. Weekly data reporting on interviewing activity to inform the recruiting strategy. Be an internally and externally facing representative of Podium and our Recruiting team. Communicate and advise on sourcing and recruiting strategies, market trends and health of candidate pipeline. Source candidates through channels, building and maintaining a network of talented candidates through market research, community building and on-going relationship management for all opportunities for a broad/deep range of positions. Manage full life-cycle recruiting process from sourcing to offer acceptance. Review, screen, and interview candidates for appropriateness of experience in relation to position requirements, while gauging candidates' motivation for the position. What you should have: MUST speak English fluently. BA/BS. 3+ Years of recruiting experience, preferably in the areas of software sales or technology. Creative in problem-solving, resourcefulness, experience partnering with senior leadership and executive teams. Ability to articulate the Podium value proposition & opportunity to candidates. Proven track record of sourcing and hiring passive candidates. Highly organized with the ability to prioritize and manage workload effectively. Optimistic and Fun; you take your work seriously but have fun doing it. Strong work ethic, eagerness to learn and adaptability to a fast paced environment. BENEFITS: Monthly salary. Transparent culture. Great opportunities for career growth. Podium is an equal opportunity employer. Podium provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, national origin, sexual orientation, gender identity or expression, age, disability, genetic information, marital status or veteran status. Podium is an equal opportunity employer. Podium provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, national origin, sexual orientation, gender identity or expression, age, disability, genetic information, marital status or veteran status. Please mention the word **\*\*PEACEKEEPERS\*\*** and tag `RMjE2LjI0NS4yMjEuOTE=` when applying to show you read the job post completely (`#RMjE2LjI0NS4yMjEuOTE=`). This is a beta feature to avoid spam applicants. Companies can search these words to find applicants that read this and see they're human.

### Contacts

Job listing via RemoteOK.com

### Hiring organization

Podium

### Job Location

Manila, Manila, Philippines

### Base Salary

\$ 50000 - \$ 105000

### Date posted

June 8, 2024

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